

*Highland Meadows II
Community Development District*

Agenda

December 15, 2020

AGENDA

Highland Meadows II

Community Development District

219 E. Livingston St., Orlando, Florida 32801

Phone: 407-841-5524 – Fax: 407-839-1526

December 8, 2020

**Board of Supervisors
Highland Meadows II Community
Development District**

Dear Board Members:

The regular meeting of the Board of Supervisors of the **Highland Meadows II Community Development District** will be held **Tuesday, December 15, 2020 at 2:30 PM** at **The Holiday Inn, 200 Cypress Gardens Blvd., Winter Haven, FL 33880**. Masks are required to be worn at the meeting venue.

Those members of the public wishing to attend the meeting can do so using the information below:

Zoom Video Link: <https://zoom.us/j/91649216098>

Zoom Call-In Information: 1-646-876-9923

Meeting ID: 916 4921 6098

Following is the advance agenda for the meeting:

Board of Supervisors Meeting

1. Roll Call
2. Public Comment Period (¹Speakers may also submit questions via phone or email to the District Manager prior to the beginning of the meeting)
3. Approval of Minutes of the November 17, 2020 Board of Supervisors Meeting and Landowners' Meeting
4. Discussion Regarding Option to Use Off Duty Officers for Patrol
5. Discussion Regarding Adding Permanent Hooks at Entry and Exit for Holiday Decorations (*Requested by Supervisor Anderson*)
6. Discussion Regarding Landcaping of Empty Tracts (*Requested by Supervisor Anderson*)
7. Discussion Regarding the Cleaning of the Roads (*Requested by Supervisor Anderson*)

¹ Comments will be limited to three (3) minutes

8. Discussion Regarding Pressure Washing of Entries and Exits (*Requested by Supervisor Anderson*)
9. Discussion Regarding Street Parking Signs (*Requested by Supervisor Anderson*)
10. Discussion Regarding Changing Location and Time of the Meeting (*Requested by Supervisor Anderson*)
11. Ratification of 2021 Data Sharing and Usage Agreement with Polk County Property Appraiser
12. Ratification of Non-Ad Valorem Contract Agreement with Polk County Property Appraiser
13. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. Field Manager's Report
 - i. Consideration of Proposal from GMS for Speed Limit Signage and Installation at Front of Phase 3
 - ii. Consideration of Renewal of Landscape Fertilization Contract with TruGreen
 - iii. Consideration of Additional Landscape Fertilization Contract with TruGreen for Phase 7/7A
 - D. District Manager's Report
 - i. Approval of Check Register
 - ii. Balance Sheet and Income Statement
14. Supervisors Requests
15. Adjournment

The second order of business is the Public Comment Period where the public has an opportunity to be heard on propositions coming before the Board as reflected on the agenda, and any other items. Speakers may also submit questions via phone (407) 841-5524, or email jburns@gmscfl.com, to the District Manager by **Monday, December 14, 2020 at 1:00 PM**.

The third order of business is the approval of the minutes of the November 17, 2020 Board of Supervisors Meeting and Landowners' Meeting. A copy of the minutes are enclosed for your review.

The fourth order of business is Discussion Regarding Option to Use Off Duty Officers for Patrol.

The fifth order of business is Discussion Regarding Adding Permanent Hooks at Entry and Exit for Holiday Decorations (*Requested by Supervisor Anderson*).

The sixth order of business is Discussion Regarding Landscaping of Empty Tracts (*Requested by Supervisor Anderson*).

The seventh order of business is Discussion Regarding Cleaning of the Roads (*Requested by Supervisor Anderson*).

The eighth order of business is Discussion Regarding Pressure Washing of Entries and Exits (*Requested by Supervisor Anderson*).

The ninth order of business is Discussion Regarding Street Parking Signs (*Requested by Supervisor Anderson*).

The tenth order of business is Discussion Regarding Changing Location and Time of Meeting (*Requested by Supervisor Anderson*).

The eleventh order of business is the Ratification of 2021 Data Sharing and Usage Agreement with the Polk County Property Appraiser. The agreement is enclosed for your review.

The twelfth order of business is the Ratification of Non-Ad Valorem Contract Agreement with the Polk County Property Appraiser. A copy of the agreement is enclosed for your review.

The thirteenth order of business is Staff Reports. Section C includes the Field Manager's Report. Sub-Section 1 is the Consideration of Proposal from GMS for Speed Limit Signage and Installation at Front of Phase 3. Sub-Section 2 is the Consideration of Renewal of Landscape Fertilization Contract with TruGreen. Sub-Section 3 is the Consideration of Additoional Landscape Fertilization Contract with TruGreen for Phase 7/7A. These items are enclosed for your review. Section D is the District Manager's Report. Sub-Section 1 includes the approval of the check register and Sub-Section 2 includes the balance sheet and income statement for your review.

The balance of the agenda will be discussed at the meeting. In the meantime, if you should have any questions, please do not hesitate to contact me.

Sincerely,

Jill Burns
District Manager

CC: Roy Van Wyk, District Counsel
Dennis Wood, District Engineer
Jill Burns, GMS

MINUTES

Landowners' Meeting

**MINUTES OF MEETING
HIGHLAND MEADOWS II
COMMUNITY DEVELOPMENT DISTRICT**

The Landowners' Meeting of the Highland Meadows II Community Development District was held on Tuesday, **November 17, 2020** at 2:30 p.m. at the Holiday Inn, 200 Cypress Gardens Blvd., Winter Haven, FL.

Present were:

Christine Williams
Kristen Anderson
Christopher Lopez
Jill Burns
Michelle Rigoni
Brian Walsh
Milton Andrade

FIRST ORDER OF BUSINESS

**Determination of Number of Voting Units
Represented**

Ms. Burns: I have been presented a landowner proxy from Christine Williams authorizing 2 votes. Kristen Anderson has a proxy representing 2 votes. Christopher Lopez has a proxy authorizing 14 votes, and Milton Andrade has a proxy on behalf of Clayton Properties Group authorizing 224 votes. We have 1 seat up for election, it is seat number 3. It carries a four year term. This is a seat that has not transitioned to the resident general election yet and can be filled by anybody that is a Florida resident and at least 18 years of age.

SECOND ORDER OF BUSINESS

Call to Order

Ms. Burns called to order the Landowner Meeting.

THIRD ORDER OF BUSINESS

**Election of Chairman for the Purpose of
Conducting Landowners' Meeting**

Ms. Burns: For purposes of the Landowner meeting would you designate me as the Chairman to conduct it?

Mr. Andrade: Yes.

FOURTH ORDER OF BUSINESS

Nominations for the Positions of Supervisor

Ms. Burns: So, we have 1 seat up for election so we would be taking nominations for that seat.

Ms. Anderson: I nominate Christine Williams.

Ms. Burns: Any other nominations?

Mr. Lopez: I nominate Latoria Wilson.

Ms. Burns: Any other nominations?

Mr. Andrade: I nominate Brian Walsh.

Ms. Burns: Any other nominations to fill seat 3? Hearing none,

FIFTH ORDER OF BUSINESS

Casting of Ballots

Ms. Burns: We have three nominees Christine Williams, Latoria Wilson, and Brian Walsh. Everybody should have a ballot; you can fill those out. I will collect them and tally the votes. You are authorized to vote up to the number of votes you've been authorized from your proxy that I read off.

SIXTH ORDER OF BUSINESS

Ballot Tabulation

Ms. Burns: Christine Williams received 3 votes, Latoria Wilson received 15 votes, and Brian Walsh received 224 votes. Brian Walsh will fill seat 3 with a four year term.

SEVENTH ORDER OF BUSINESS

Landowner's Questions and Comments

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS

Adjournment

The meeting was adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman

BOS Meeting

**MINUTES OF MEETING
HIGHLAND MEADOWS II
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of the Highland Meadows II Community Development District was held on Tuesday, **November 17, 2020** at 2:42 p.m. at the Holiday Inn, 200 Cypress Gardens Blvd., Winter Haven, FL.

Present and constituting a quorum:

Rennie Heath	Chairman
Christopher Lopez	Vice Chairman
Milton Andrade	Assistant Secretary
Brian Walsh	Assistant Secretary
Kristen Anderson	Assistant Secretary

Also, present were:

Jill Burns	District Manager, GMS
Michelle Rigoni <i>via Zoom</i>	Hopping Green & Sams
Clayton Smith	GMS
Various Residents in Attendance	

The following is a summary of the discussions and actions taken at the November 17, 2020 Highland Meadows II Community Development District's Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and stated that the supervisors listed above were in attendance, constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns stated that this portion of the agenda was for residents who had any comments on agenda items listed. If there were any items that were not on the agenda that residents wanted to discuss, it should occur at the public comment section. Hearing no public comments, the next item followed.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Administration of Oaths to Newly Elected Board Members

Ms. Burns swore in the newly elected Board members from the Landowner’s meeting held prior to the Board meeting. Ms. Rigoni reviewed the Sunshine Law and the Public Records Law. Ms. Burns asked for email address from the new Board members. Clarifications were made for new members regarding discussions outside the Board meeting.

B. Consideration of Resolution 2021-02 Canvassing and Certifying the Results of the Landowners’ Election

Ms. Burns stated they would fill in the paper work with Brian Walsh with 224 votes. She asked for a motion to approve Resolution 2021-02 that canvasses and certifies the results of the Landowner’s election.

On MOTION by Mr. Andrade, seconded by Mr. Lopez, with all in favor, Resolution 2021-02 Canvassing and Certifying the Results of the Landowners’ Election, was approved.

C. Consideration of Resolution 2021-03 Electing Officers

Ms. Burns clarified the current Chairman was Rennie Heath. They were looking for a Chair and a Vice-Chairman. A nomination for Chairman was made by Christopher Lopez who nominated himself as Chairman.

On MOTION by Mr. Lopez, seconded by Ms. Anderson, with two in favor and Milton Andrade and Brian Walsh opposed, nominating Christopher Lopez as Chairman, FAILED.

The motion did not pass and another motion was made by Mr. Andrade nominating Rennie Heath for Chairman.

On MOTION by Mr. Andrade, seconded by Mr. Walsh, with two in favor and Kristen Anderson and Christopher Lopez opposed, nominating Rennie Heath as Chairman, FAILED.

The motion did not pass and the item was deferred. After Mr. Heath joined the meeting, this item was addressed again. Mr. Andrade nominated Mr. Rennie Heath as Chair.

On MOTION by Mr. Andrade, seconded by Mr. Walsh, with three in favor and Kristen Anderson and Christopher Lopez opposed, nominating Rennie Heath as Chairman, was approved.

Mr. Lopez nominated himself as Vice Chairman.

On MOTION by Mr. Lopez, seconded by Ms. Anderson, with all in favor, Resolution 2021-03 Electing Officers with Mr. Rennie Heath as Chairman, Mr. Christopher Lopez as Vice Chairman, and Milton Andrade, Kristen Anderson, and Brian Walsh as Assistant Secretaries, was approved.

FOURTH ORDER OF BUSINESS

Approval of Minutes of the October 20, 2020 Board of Supervisors Meeting

Ms. Burns presented the minutes of the October 20, 2020 Board of Supervisors meetings and asked for any comments, corrections, or additions to the minutes. The Board had no changes to the minutes.

On MOTION by Mr. Andrade, seconded by Mr. Walsh, with all in favor, the Minutes of the October 20, 2020 Board of Supervisors Meeting, were approved.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2021-01 Declaring Phase 7/7A Complete

Ms. Burns noted this item was tabled from the last meeting. This item was tabled again and would be added to the next agenda.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Rigoni stated that she had nothing further to report.

B. Engineer

The engineer was not present, the next item followed. Ms. Burns noted that generally the Engineer was not in attendance unless there were items for them to address.

C. Field Manager’s Report

Mr. Smith reviewed the Field Manager’s Report including that the pool chairs were moved back, there were sidewalk repairs, and a few other landscape items. Mr. Smith noted that tree trimming was in progress and the 4A portion and sections around the amenity area were completed. Remaining was Holston and Phase 3. He reviewed proposals for Phase 3 entrance planting for Hawthorne plants. He recommended moving forward with the proposal. He noted the mulching proposal was \$7,808 for 150 yards. There was some discussion about the HOA responsibility of landscaping.

On MOTION by Mr. Andrade, seconded by Ms. Anderson, with all in favor, The Quotes for Mulch and Replanting at Phase 3 Entrance, was approved.

**At this time Mr. Heath joined the meeting.*

D. District Manager’s Report

i. Approval of Check Register

Ms. Burns stated the check register was through October 31st, totaling \$53,485.89 The Board had no questions.

On MOTION by Mr. Heath, seconded by Mr. Lopez, with all in favor, the Check Register through October 31st totaling \$53,485.89, was approved.

ii. Balance Sheet and Income Statement

Ms. Burns stated that the financials were in the packet for the Board’s review and no action needed to be taken. With no questions, the next item followed.

iii. Ratification of Summary of Series 2019 (Phase 7/7A) Requisitions #38 to #62

Ms. Burns stated these had already been approved and needed to be ratified.

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, the Series 2019 (Phase 7/7A) Requisitions #38 to #62, were ratified.

SEVENTH ORDER OF BUSINESS

Other Business

Supervisor Comments:

Ms. Burns noted this was for anyone with other business. A resident commented about the open tract (Phase 3, Tract A) that could not be utilized. The Engineer would need to be consulted to confirm it was a designated open/common space requirements. Ms. Rigoni commented on issuing of bonds. Ms. Burns clarified the CDD issues the bonds which are public.

Discussion ensued about where Board meetings were held and the possibility of changing locations. Parking policy was discussed, and towing procedures.

Audience Comments:

Parking policy and towing were discussed, and procedures for calling in inappropriate parked cars, and the towing policies, and how to verify if a parked car is not following policy was also discussed. Further discussion on a basketball court costs, fencing costs, and lighting/electrical needs and costs occurred. Security options were also discussed. Pool security was discussed.

Bond payoffs were also discussed, and Ms. Burns explained the process of how bonds are issued and paid. Changing Trustee would involve bond holder consent. Ms. Rigoni added that if a question list was generated it may be helpful to answer these questions.

A resident stated there was miscommunication and confusion about CDD operation. Ms. Burns clarified that this meeting was for addressing community concerns. A resident stated the times of the meeting were not convenient for most residents and this should be taken into consideration when scheduling meetings. Discussion ensued around miscommunication and misunderstanding in the community.

Street parking rules were discussed again as well as CDD enforcement. Security and enforcement was also further discussed. Police patrol and off-duty security was discussed and the ineffectiveness of sitting in the car. Ms. Burns clarified that the residents needed to let GMS/Board know if there were problems with security and patrol. She replied they would look into the issues and the possibility to look at other companies for roving or off-duty security if needed.

Ms. Burns stated they would get proposals for off-duty security and roving patrol for weekends and bring that to the next meeting.

EIGHTH ORDER OF BUSINESS

Supervisors Requests

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Adjournment

The meeting was adjourned.

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, the meeting was adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman

SECTION IV

Hiring of Off Duty Officers – Davenport Police Department

- \$25 per hour with a 2 hour minimum.
- District can hire through the city and then the city pays the officer working the detail.

- Services:
 - Hire for a specific event
 - Pool security
 - Enforcing of traffic laws
 - Weekly report generated after service

- City doesn't have a form of agreement to provide, but if the District has a form of agreement we'd like to provide for their review they are willing to have appropriate parties take a look.

(Current Security Pricing is Attached for Reference)

Exhibit A

Scope of Services

2018-2020 Exhibit A - Service Scope & Cost - With Advance Pay

The Highlands Meadows II CDD effective TBD



<u>Personnel</u>	<u>Number</u>	<u>Yearly Hours</u>	<u>Billable Hourly Rate</u>	<u>Annual Cost</u>
Security Patrol Officer 40hrs per week 14 weeks	1	544	\$ 15.50	\$ 8,432.00
Holiday pay 2 holidays	6	16	\$ 20.50	\$ 328.00
Security Patrol Officer 40hrs per month 9 months	1	360	\$ 15.50	\$ 5,580.00
Holiday pay 4 holidays	6	32	\$ 20.50	\$ 658.00
ACA Mandate	1	680	\$ 0.50	\$ 345.00
Total Annual Hours		952		

*Holidays paid only to officers working actual holiday **Total Annual Personnel Cost \$ 14,996.00**

<u>Community Management System</u>				<u>Monthly Cost</u>	<u>Annual Cost</u>
NA	1	NA	\$	-	\$ -
Web maintenance cost	1	NA	\$	-	\$ -
Total Monthly Vehicle Cost				\$	-

<u>Patrol Verification System via GPS</u>				<u>Monthly Cost</u>
GuardTrax Patrol Verification System	1			No Charge
Web maintenance cost	1			No Charge
Total Annual PVS Cost				\$ -

Summary Subtotal	\$	14,996.00
Tax	\$	-
Total Cost of Contract	\$	14,996.00

Note:

ELW

Initial Initial

SECTION XI



Marsha M. Faux, CFA, ASA
Polk County Property Appraiser
 2021 Data Sharing and Usage Agreement

HIGHLAND MEADOWS II CDD

This Data Sharing and Usage Agreement, hereinafter referred to as "Agreement," establishes the terms and conditions under which the **HIGHLAND MEADOWS II CDD**, hereinafter referred to as **agency**, can acquire and use Polk County Property Appraiser data that is exempt from Public Records disclosure as defined in [FS 119.071](#).

The confidentiality of personal identifying and location information including: names, physical/ mailing/ street addresses, parcel ID, legal property description, subdivision/ neighborhood name, lot number, GPS coordinates, or any other descriptive property information that may reveal identity or home address pertaining to parcels owned by individuals that have received exempt / confidential status, hereinafter referred to as **confidential information**, will be protected as follows:

1. The **agency** will not release **confidential information** that may reveal identifying and location information of individuals exempted from Public Records disclosure.
2. The **agency** will not present the **confidential information** in the results of data analysis (including maps) in any manner that would reveal personal identifying and location information of individuals exempted from Public Records disclosure.
3. The **agency** shall comply with all state laws and regulations governing the confidentiality and exempt status of personal identifying and location information that is the subject of this Agreement.
4. The **agency** shall ensure any employee granted access to **confidential information** is subject to the terms and conditions of this Agreement.
5. The **agency** shall ensure any third party granted access to **confidential information** is subject to the terms and conditions of this Agreement. Acceptance of these terms must be provided in writing to the **agency** by the third party before personal identifying and location information is released.

The term of this Agreement shall commence on **January 1, 2021** and shall run until **December 31, 2021**, the date of signature by the parties notwithstanding. **This Agreement shall not automatically renew.** A new agreement will be provided annually to ensure all responsible parties are aware of and maintain the terms and conditions of this Data Sharing and Usage Agreement.

In witness of their agreement to the terms above, the parties or their authorized agents hereby affix their signatures.

POLK COUNTY PROPERTY APPRAISER

Signature: *Marsha Faux*
 Print: Marsha M. Faux CFA, ASA
 Title: Polk County Property Appraiser
 Date: December 1, 2020

HIGHLAND MEADOWS II CDD

Signature: *Jill Burns*
 Print: Jill Burns
 Title: District Manager
 Date: 12/2/20

Please email the signed agreement to pataxroll@polk-county.net.

SECTION XII

CONTRACT AGREEMENT

This Agreement made and entered into on Monday, December 07, 2020 by and between the Highland Meadows II Community Development District, a local unit of special purpose government of the State of Florida hereinafter referred to as the 'Special District', and Marsha M. Faux, Polk County Property Appraiser, a Constitutional Officer of the State of Florida, whose address is 255 North Wilson Ave., Bartow, FL 33830, hereinafter referred to as the 'Property Appraiser'.

1. Section 197.3632 Florida Statutes, provides that special assessments of non-ad valorem taxes levied by the Special District may be included in the assessment rolls of the County and collected in conjunction with ad valorem taxes as assessed by the Property Appraiser. Pursuant to that option, the Property Appraiser and the Special District shall enter into an agreement providing for reimbursement to the Property Appraiser of administrative costs, including costs of inception and maintenance, incurred as a result of such inclusion.
2. The parties herein agree that, for the 2021 tax year assessment roll, the Property Appraiser will include on the assessment rolls such special assessments as are certified to her by the Highland Meadows II Community Development District.
3. The term of this Agreement shall commence on January 1, 2021 or the date signed below, whichever is later, and shall run until December 31, 2021, the date of signature by the parties notwithstanding. This Agreement shall not automatically renew.
4. The Special District shall meet all relevant requirements of Section 197.3632 & 190.021 Florida Statutes.
5. The Special District shall furnish the Property Appraiser with up-to-date data concerning its boundaries and proposed assessments, and other information as requested by the Property Appraiser to facilitate in administering the non-ad valorem assessment in question. Specifically, if assessments will be included on the 2021 TRIM Notice, the Special District shall provide **proposed assessments no later than Friday, July 16, 2021**. The Special District's assessments shall, as far as practicable, be uniform (e.g. one uniform assessment for maintenance, etc.) to facilitate the making of the assessments by the mass data techniques utilized by the Property Appraiser.
6. The Special District shall certify to the Property Appraiser the Special District's annual installment and levy **no later than Wednesday, September 15, 2021**. The Property Appraiser shall, using the information provided by the Special District, place the Special District's non ad-valorem special assessments on properties within the district for inclusion on the 2021 tax roll.
7. The Property Appraiser shall be compensated by the Special District for the administrative costs incurred in carrying out this Agreement at the rate of 1% of the amount levied on the TRIM Notice or if the TRIM Notice is not used, the rate shall be 1% of the amount levied on the 2021 tax roll. For the TRIM Notice, the Property Appraiser will require **payment on or before Wednesday, September 15, 2021** for processing within the Property Appraiser budget year (October 1st – September 30th).
8. If the actual costs of performing the services under this agreement exceed the compensation provided for in Paragraph 7, the amount of compensation shall be the actual costs of performing the services under this agreement.
9. If tax roll corrections are requested by the Special District, the Property Appraiser shall be compensated by the Special District for the administrative costs incurred at the rate of \$5.00 for each tax roll correction exceeding ten (10) corrections per tax year.

The Special District shall indemnify and hold harmless, to the extent permitted by Florida law and without waiving its right of any applicable sovereign immunity, the Property Appraiser and all respective officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the Property Appraiser and all respective officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the negligent or intentional acts or omissions of the Special District or its employees, agents, servants, partners, principals, or subcontractors arising out of, relating to, or resulting from the performance of the Agreement. The Special District shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the Property Appraiser where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorneys' fees which may issue thereon.

EXECUTED By:


Special District Representative

Jill Burns
Print name

District Manager 12-7-2020
Title Date

Marsha M. Faux, CFA, ASA
Polk County Property Appraiser
By:



Marsha M. Faux, Property Appraiser

SECTION XIII

SECTION C

Highland Meadows II

Field Management Report



December 15, 2020

Clayton Smith

Field Services Manager

GMS

Completed

No Outlet Sign installed at Merlin Dr



- ✚ No outlet sign approved by the board was installed at Merlin Dr.

Phase 3 Outlet replacement

- ✚ Faulty GFCI was replaced to allow Christmas lights to be placed on monument.
- ✚ Added some mounting points to monuments for Christmas décor as well.



Completed

Oak Tree Pruning



- ✚ Oak trees were pruned in phase 2a/2b as well as phase 4a and 3.
- ✚ All oak trees received a class 2 prune, lifted and thinning of canopy for healthy growth.

Sodding of Tracts in 4B/C

- ✚ Sodding of lots in 4B/C and other areas that needed sod has been completed.
- ✚ Approved in and to be billed to prior fiscal year.



In Process

Site Entrance Mulching

- ✚ Mulching of main focal areas and community entrances to be carried out.
- ✚ Some areas need mulch more than others.
- ✚ Install expected to occur before Christmas.



Phase 3 Plant replacement



- ✚ Approved plant replacement at Phase 3 to be completed.
- ✚ Expected install date is 12/11/20

In Process

Landscape Deficiencies



- ✚ Addressing deficiencies in detailing, mowing and other aspects of landscaping with the landscaper.
- ✚ Many deficiencies documented and noted.
- ✚ Landscaper has been given strict direction to remedy deficiencies immediately.

Sports Courts



- ✚ Obtaining pricing for additional sports courts.
- ✚ Considering basketball court and other options at the amenity area.
- ✚ Considering feasibility and cost to add courts to the area.

Conclusion

For any questions or comments regarding the above information, please contact me by phone at 407-201-1514, or by email at csmith@gmscfl.com. Thank you.

Respectfully,
Clayton Smith

SECTION 1



Governmental Management Services, LLC
Central Florida

Maintenance Services

Phone: 407-201-1514
 Email: Csmith@gmscfl.com

TO: Highland Meadows 2 CDD Haines City, FL 33844	Prepared By: Governmental Management Services, LLC 219 E. Livingston Street Orlando, FL 32801
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Job name and Description

Highland Meadows 2 CDD – Speed Limit Signage

- Request for additional speed limit signage at front of phase 3. First speed limit sign isn't until further into the community.

Qty	Description	Unit Price	Line Total
	Labor, Delivery, Mobilization and Materials		\$80.00
1	Signage – Custom Signs, poles and mounting hardware "15MPH" 25x30 with round post.	\$248.00	\$248.00
Total Due:			\$328.00

All proposals are valid for 30 days from date of completion.

Thank You!

Client: _____

SECTION 2



Jemaine Mcgraw
 (813) 326-8962

Customer Information

Bill To:

Highland Meadows II CDD
 Clayton Smith
 1015 Condor Dr
 Haines City, FL 33844
 USA
 (407) 201-1514

Service Location:

Section 8,9,16,17
 1015 Condor Dr
 Haines City, FL 33844
 USA

Detail of Charges

Service Location	Line Item Description	Round #	Round Description*	Total Price
Section 8,9,16,17	Lawn Service	2	Feb. granular and/or liquid fertilizer, broadleaf weed control, turf damaging insect control	\$2,300.00
Section 8,9,16,17	Lawn Service	4	Apr. granular and/or liquid fertilizer, broadleaf weed control, turf damaging insect control	\$2,300.00
Section 8,9,16,17	Lawn Service	8	Aug. granular and/or liquid fertilizer, broadleaf weed control, turf damaging insect control	\$2,300.00
Section 8,9,16,17	Lawn Service	10	Oct. granular and/or liquid fertilizer, broadleaf weed control, turf damaging insect control	\$2,300.00
Section 8,9,16,17	Lawn Service	12	Dec. granular and/or liquid fertilizer, broadleaf weed control, turf damaging insect control	\$2,300.00
Section 8,9,16,17	Lawn Service	2	Feb. granular and/or liquid fertilizer, broadleaf weed control, turf damaging insect control	\$185.00
Section 8,9,16,17	Lawn Service	3	Mar. granular and/or liquid fertilizer, broadleaf weed control, turf damaging insect control	\$185.00
Section 8,9,16,17	Lawn Service	4	Apr. granular and/or liquid fertilizer, broadleaf weed control, turf damaging insect control	\$185.00
Section 8,9,16,17	Lawn Service	5	May granular and/or liquid fertilizer, broadleaf weed control, turf damaging insect control	\$185.00
Section 8,9,16,17	Lawn Service	6	Jun. granular and/or liquid fertilizer, broadleaf weed control, turf damaging insect control	\$185.00
Section 8,9,16,17	Lawn Service	7	Jul. granular and/or liquid fertilizer, broadleaf weed control, turf damaging insect control	\$185.00
Section 8,9,16,17	Lawn Service	8	Aug. granular and/or liquid fertilizer, broadleaf weed control, turf damaging insect control	\$185.00
Section 8,9,16,17	Lawn Service	9	Sept. granular and/or liquid fertilizer, broadleaf weed control, turf damaging insect control	\$185.00
Section 8,9,16,17	Lawn Service	10	Oct. granular and/or liquid fertilizer, broadleaf weed control, turf damaging insect control	\$185.00
Section 8,9,16,17	Lawn Service	11	Nov. granular and/or liquid fertilizer, broadleaf weed control, turf damaging insect control	\$185.00
Section 8,9,16,17	Lawn Service	12	Dec. granular and/or liquid fertilizer, broadleaf weed control, turf damaging insect control	\$185.00

Section 8,9,16,17	Aeration	11		\$500.00
Section 8,9,16,17	Lawn Fungicide Service	3	Reduces disease impact	\$370.00
Section 8,9,16,17	Tree & Shrub Service	2	Feb. granular and/or liquid fertilizer, disease control, plant damaging insect control	\$2,000.00
Section 8,9,16,17	Tree & Shrub Service	4	Apr. granular and/or liquid fertilizer, disease control, plant damaging insect control	\$2,000.00
Section 8,9,16,17	Tree & Shrub Service	6	Jun. granular and/or liquid fertilizer, disease control, plant damaging insect control	\$2,000.00
Section 8,9,16,17	Tree & Shrub Service	8	Aug. granular and/or liquid fertilizer, disease control, plant damaging insect control	\$2,000.00
Section 8,9,16,17	Tree & Shrub Service	10	Oct. granular and/or liquid fertilizer, disease control, plant damaging insect control	\$2,000.00
Section 8,9,16,17	Tree & Shrub Service	12	Dec. granular and/or liquid fertilizer, disease control, plant damaging insect control	\$2,000.00
Section 8,9,16,17	Tree & Shrub Service	3	Mar. granular and/or liquid fertilizer, disease control, plant damaging insect control	\$105.00
Section 8,9,16,17	Tree & Shrub Service	5	May granular and/or liquid fertilizer, disease control, plant damaging insect control	\$105.00
Section 8,9,16,17	Tree & Shrub Service	7	Jul. granular and/or liquid fertilizer, disease control, plant damaging insect control	\$105.00
Section 8,9,16,17	Tree & Shrub Service	9	Sept. granular and/or liquid fertilizer, disease control, plant damaging insect control	\$105.00
Section 8,9,16,17	Tree & Shrub Service	11	Nov. granular and/or liquid fertilizer, disease control, plant damaging insect control	\$105.00
Section 8,9,16,17	Chinch Bug Control	6	Insect Control	\$2,300.00
Section 8,9,16,17	Chinch Bug Control	6	Insect Control	\$185.00

Subtotal	\$29,415.00
Total Sales Tax Amount	\$0.00
Grand Total	\$29,415.00

Standard Terms and Conditions

- Term.** The term of this Agreement shall one (1) year from the date signed by you, the Customer.
 - Price increases.** Prices of services provided in this agreement may be increased should you add property under this agreement, or in the event of increases in the cost of fuel, material, or labor, or costs incurred by TruGreen due to government regulation and other causes. In addition, TruGreen may elect to increase the price of services under this agreement after the first year, or after any subsequent anniversary date of the agreement by a percentage amount not to exceed five percent (5%) of the then current price, or consistent with any increase in the current consumer price index, whichever is greater. TruGreen shall not increase its prices on an elective basis more frequently than once during any agreement year.
 - Payment Terms.** Payment is due to TruGreen within 30 days after the invoice date. In the event you fail to make payment when due, TruGreen reserves the right to terminate this Agreement. A late service fee equal to the lesser of 15% per month (18% a.p.r.) or the maximum interest rate allowed by law will be charged on any balance unpaid over thirty (30) days. A service charge of \$25.00 will be charged for any returned check. Should it become necessary to bring an action to collect amounts due under this agreement, you agree to pay all costs of such collection including, but not limited to, any reasonable attorney's fees or other professional fees and court costs.
 - Check processing policy ACH.** When you provide a check as payment, you authorize TruGreen either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. If TruGreen uses information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution. Returns: in the event that your payment is returned unpaid, you authorize us the option to collect a fee as allowed by law through an electronic fund transfer from your account.
 - Termination.** In the case of your non-payment or default, TruGreen has the right to terminate this Agreement immediately upon notice to you. TruGreen may terminate this Agreement for convenience upon thirty (30) days prior written notice to you. You may cancel this Agreement for material breach by TruGreen, provided that you give TruGreen written notice of the details of the breach, and thereafter TruGreen fails to cure the breach within thirty (30) days after said notice. (a). **Additional termination provisions for landscape companies, property management companies, agents and other similar entities:** To the extent you represent one or more property owners and/or properties covered under this agreement, and in the event such owner terminates your contract with regard to one or more properties, then upon notice to TruGreen, you may terminate this Agreement only as it relates to such property for which owner terminated its contract with you. To the extent that this Agreement applies to other properties, not terminated by the owner, this Agreement shall continue in full force and effect with regard to such other properties.
 - Sale of Property.** You agree to notify TruGreen in writing immediately in the event that you sell any property which is the subject of this Agreement. TruGreen shall make the appropriate adjustment in price to accommodate the reduction of square footage treated in the event that property is sold. In the event all property which is the subject of the Agreement is sold, this Agreement shall be terminated upon receipt by TruGreen of your written notice that you have sold the property. Should you fail to notify TruGreen as required in this provision, you agree to indemnify TruGreen for any damages incurred as a result of your failure to notify.
 - LIABILITY.** TRUGREEN IS RESPONSIBLE FOR DIRECT DAMAGES RESULTING FROM ITS NEGLIGENCE OR BREACH OF THIS AGREEMENT. BUT IS NOT RESPONSIBLE FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, PUNITIVE, OR SPECIAL DAMAGES ARISING OR RESULTING FROM THE PERFORMANCE OR NONPERFORMANCE OF ANY OBLIGATIONS UNDER THE AGREEMENT INCLUDING, BUT NOT LIMITED TO, LOSS OF PROFITS OR INCOME, REGARDLESS OF THE BASIS FOR THE CLAIM.
 - Duty to inspect.** You have a duty to inspect the property within fifteen (15) days after service has been performed by TruGreen. If you believe TruGreen provided deficient work, you agree to notify TruGreen immediately in writing. If written notice is not received by TruGreen within fifteen (15) days after the date of service, you agree that any and all claims alleging damage of any nature or to recover past payments and/or rights to withhold future payments due under this Agreement are waived.
 - Notice to tenants, employees, invitees.** To the extent necessary, you have a duty to notify all tenants, employees, visitors and any other invitee on the premises of a scheduled service prior to the performance of any scheduled service by TruGreen.
 - No Warranties.** Except as expressly set forth in this Agreement, TruGreen makes no warranty or representation of any kind, expressed or implied, concerning either products used or services performed, including no implied warranty of merchantability or fitness of the product for any particular purpose, and no such warranty shall be implied by law, usage of trade, course of performance, course of dealing, or on any other basis.
 - Force majeure.** Except for the payment of TruGreen's invoices owed by you, if either TruGreen or you shall be prevented or delayed in the performance of any or all of the provisions of this Agreement, by reason of any labor dispute, industry disturbance, delay in transportation, governmental regulatory or legal action, act of God or any cause beyond such part's control, the obligations hereunder of such party shall be extended for as long as such cause shall be in effect and any delay or loss suffered by the other party shall not be chargeable in any way to such party; provided, however, the other party suffering such cause shall immediately notify the other party of such inability and shall use reasonable efforts to remedy same with all reasonable dispatch. If any event of force majeure should prevent a party from performing its obligations under this Agreement for a period of ninety consecutive (90) days, the other party shall have the right to cancel this Agreement upon notice to the party unable to perform its obligations.
 - No assignment.** You shall not have the right to assign this Agreement or agree to the transfer of this Agreement by operation of law or otherwise without the prior written consent of TruGreen. This Agreement shall be binding upon, and shall inure to the benefit of, the parties hereto and to any permitted successors and assigns.
 - Watering, Cultural Practices.** The success of this program depends on proper watering, mowing and cultural practices. Some products used by TruGreen may include label directions requiring the watering of the material after application. If any of these products are used on the property, TruGreen will provide you with watering instructions following the application and you agree to assume such watering responsibility. Climate conditions, soil conditions, plant diseases, plant material, and miscellaneous external factors will impact response to treatment. Results for difficult-to-control diseases will vary depending on environment, culture and agronomic programs used or treatment applied. Treatment for diseases may include additional cost. Consult your TruGreen specialist for details.
 - Modification of program.** This program consists of lawn care and/or tree and shrub care as indicated above. Specific products, rates of application and method of application will vary with the season, weather conditions, and the needs of your lawn as determined by your TruGreen specialist. Your regularly scheduled programs may be modified depending on the weather and the condition of your landscape. The application methods and procedures used to perform service under this Agreement will be determined solely by TruGreen. Your TruGreen specialist will keep you informed on any modifications to this schedule.
 - Insects and Borers.** Total insect elimination is not desirable with any program because beneficial insects will be lost along with the targeted pests. Plants invaded by borers have a high probability of death or decline. Sound cultural practices and control applications may extend the life of some plant species. Treatment for boring insects may include additional cost. Consult your TruGreen specialist with details.
 - Authorization to provide Service.** TruGreen agrees to furnish labor and materials for purposes of this Agreement and is authorized by you to treat the property at the address shown above. You represent and warrant to TruGreen that you are the owner of said property, or in the event that you are not the owner of the property to which this Agreement applies, you represent and warrant that you have the legal authority to execute and bind the owner of the property to the terms and conditions of this Agreement.
 - MANDATORY ARBITRATION.** Any claim, dispute or controversy, regarding any contract, tort, statute, or otherwise ("Claim"), arising out of or relating to this agreement or the relationships among the parties hereto shall be resolved by one arbitrator through binding arbitration administered by the American Arbitration Association (AAA), under the AAA Commercial or Consumer, as applicable. Rules in effect at the time the Claim is filed ("AAA Rules"). Copies of the AAA Rules and forms can be located at www.adr.org, or by calling 1-800-778-7879. The arbitrator's decision shall be final, binding, and non-appealable. Judgment upon the award may be entered and enforced in any court having jurisdiction. This clause is made pursuant to a transaction involving interstate commerce and shall be governed by the Federal Arbitration Act. Neither party shall sue the other party other than as provided herein or for enforcement of this clause or of the arbitrator's award; any such suit may be brought only in Federal District Court for the District or, if any such court lacks jurisdiction, in any state court that has jurisdiction. The arbitrator, and not any federal, state, or local court, shall have exclusive authority to resolve any dispute relating to the interpretation, applicability, unconscionability, arbitrability, enforceability or formation of this Agreement including any claim that all or any part of the Agreement is void or voidable. However, the preceding sentence shall not apply to the clause entitled "Class Action Waiver."
 - CLASS ACTION WAIVER.** Any Claim must be brought in the parties' individual capacity, and not as a plaintiff or class member in any purported class, collective, representative, multiple plaintiffs, or similar proceeding ("Class Action"). The parties expressly waive any ability to maintain any Class Action in any forum. The arbitrator shall not have authority to combine or aggregate similar claims or conduct any Class Action nor make an award to any person or entity not a party to the arbitration. Any claim that all or part of this Class Action Waiver is unenforceable, unconscionable, void, or voidable may be determined only by a court of competent jurisdiction and not by an arbitrator.
- THE PARTIES UNDERSTAND THAT THEY WOULD HAVE HAD A RIGHT TO LITIGATE THROUGH A COURT, TO HAVE A JUDGE OR JURY DECIDE THEIR CASE AND TO BE PARTY TO A CLASS OR REPRESENTATIVE ACTION. HOWEVER, THEY UNDERSTAND AND CHOOSE TO HAVE ANY CLAIMS DECIDED INDIVIDUALLY, THROUGH ARBITRATION.

By: {{*Sig_es_:_signer2:signature}} Date: {{!Dtel_es_:_signer2:date}}

REPRESENTATIVE/GENERAL MANAGER

Print Name: {{*Name1_es_:_signer1:fullname}} Date: {{!Dtel_es_:_signer1:date}}

Customer Signature: {{*Sig_es_:_signer1:signature}} Date: {{!Dtel_es_:_signer1:date}}

AUTHORIZED AGENT/CUSTOMER

SECTION 3



Jemaine Mcgraw
 (813) 326-8962

Customer Information

Bill To:

Highland Meadows II CDD
 Clayton Smith
 1015 Condor Dr
 Haines City, FL 33844
 USA
 (407) 201-1514

Service Location:

Section 8,9,16,17
 1015 Condor Dr
 Haines City, FL 33844
 USA

Detail of Charges

Service Location	Line Item Description	Round #	Round Description*	Total Price
Section 8,9,16,17	Lawn Service	2	Feb. granular and/or liquid fertilizer, broadleaf weed control, turf damaging insect control	\$1,170.00
Section 8,9,16,17	Lawn Service	4	Apr. granular and/or liquid fertilizer, broadleaf weed control, turf damaging insect control	\$1,170.00
Section 8,9,16,17	Lawn Service	6	Jun. granular and/or liquid fertilizer, broadleaf weed control, turf damaging insect control	\$1,170.00
Section 8,9,16,17	Lawn Service	8	Aug. granular and/or liquid fertilizer, broadleaf weed control, turf damaging insect control	\$1,170.00
Section 8,9,16,17	Lawn Service	10	Oct. granular and/or liquid fertilizer, broadleaf weed control, turf damaging insect control	\$1,170.00
Section 8,9,16,17	Lawn Service	12	Dec. granular and/or liquid fertilizer, broadleaf weed control, turf damaging insect control	\$1,170.00

Subtotal	\$7,020.00
Total Sales Tax Amount	\$0.00
Grand Total	\$7,020.00

Standard Terms and Conditions

1. **Term.** The term of this Agreement shall one (1) year from the date signed by you, the Customer.
2. **Price increases.** Prices of services provided in this agreement may be increased should you add property under this agreement, or in the event of increases in the cost of fuel, material, or labor, or costs incurred by TruGreen due to government regulation and other causes. In addition, TruGreen may elect to increase the price of services under this agreement after the first year, or after any subsequent anniversary date of the agreement by a percentage amount not to exceed five percent (5%) of the then current price, or consistent with any increase in the current consumer price index, whichever is greater. TruGreen shall not increase its prices on an elective basis more frequently than once during any agreement year.
3. **Payment Terms.** Payment is due to TruGreen within 30 days after the invoice date. In the event you fail to make payment when due, TruGreen reserves the right to terminate this Agreement. A late service fee equal to the lesser of 15% per month (18% a.p.r.) or the maximum interest rate allowed by law will be charged on any balance unpaid over thirty (30) days. A service charge of \$25.00 will be charged for any returned check. Should it become necessary to bring an action to collect amounts due under this agreement, you agree to pay all costs of such collection including, but not limited to, any reasonable attorney's fees or other professional fees and court costs.
4. **Check processing policy ACH.** When you provide a check as payment, you authorize TruGreen either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. If TruGreen uses information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution. Returns: in the event that your payment is returned unpaid, you authorize us the option to collect a fee as allowed by law through an electronic fund transfer from your account.
5. **Termination.** In the case of your non-payment or default, TruGreen has the right to terminate this Agreement immediately upon notice to you. TruGreen may terminate this Agreement for convenience upon thirty (30) days prior written notice to you. You may cancel this Agreement for material breach by TruGreen, provided that you give TruGreen written notice of the details of the breach, and thereafter TruGreen fails to cure the breach within thirty (30) days after said notice. (a). **Additional termination provisions for landscape companies, property management companies, agents and other similar entities:** To the extent you represent one or more property owners and/or properties covered under this agreement, and in the event such owner terminates your contract with regard to one or more properties, then upon notice to TruGreen, you may terminate this Agreement only as it relates to such property for which owner terminated its contract with you. To the extent that this Agreement applies to other properties, not terminated by the owner, this Agreement shall continue in full force and effect with regard to such other properties.
6. **Sale of Property.** You agree to notify TruGreen in writing immediately in the event that you sell any property which is the subject of this Agreement. TruGreen shall make the appropriate adjustment in price to accommodate the reduction of square footage treated in the event that property is sold. In the event all property which is the subject of the Agreement is sold, this Agreement shall be terminated upon receipt by TruGreen of your written notice that you have sold the property. Should you fail to notify TruGreen as required in this provision, you agree to indemnify TruGreen for any damages incurred as a result of your failure to notify.
7. **LIABILITY.** TRUGREEN IS RESPONSIBLE FOR DIRECT DAMAGES RESULTING FROM ITS NEGLIGENCE OR BREACH OF THIS AGREEMENT. BUT IS NOT RESPONSIBLE FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, PUNITIVE, OR SPECIAL DAMAGES ARISING OR RESULTING FROM THE PERFORMANCE OR NONPERFORMANCE OF ANY OBLIGATIONS UNDER THE AGREEMENT INCLUDING, BUT NOT LIMITED TO, LOSS OF PROFITS OR INCOME, REGARDLESS OF THE BASIS FOR THE CLAIM.
8. **Duty to inspect.** You have a duty to inspect the property within fifteen (15) days after service has been performed by TruGreen. If you believe TruGreen provided deficient work, you agree to notify TruGreen immediately in writing. If written notice is not received by TruGreen within fifteen (15) days after the date of service, you agree that any and all claims alleging damage of any nature or to recover past payments and/or rights to withhold future payments due under this Agreement are waived.
9. **Notice to tenants, employees, invitees.** To the extent necessary, you have a duty to notify all tenants, employees, visitors and any other invitee on the premises of a scheduled service prior to the performance of any scheduled service by TruGreen.
10. **No Warranties.** Except as expressly set forth in this Agreement, TruGreen makes no warranty or representation of any kind, expressed or implied, concerning either products used or services performed, including no implied warranty of merchantability or fitness of the product for any particular purpose, and no such warranty shall be implied by law, usage of trade, course of performance, course of dealing, or on any other basis.
11. **Force majeure.** Except for the payment of TruGreen's invoices owed by you, if either TruGreen or you shall be prevented or delayed in the performance of any or all of the provisions of this Agreement, by reason of any labor dispute, industry disturbance, delay in transportation, governmental regulatory or legal action, act of God or any cause beyond such part's control, the obligations hereunder of such party shall be extended for as long as such cause shall be in effect and any delay or loss suffered by the other party shall not be chargeable in any way to such party; provided, however, the other party suffering such cause shall immediately notify the other party of such inability and shall use reasonable efforts to remedy same with all reasonable dispatch. If any event of force majeure should prevent a party from performing its obligations under this Agreement for a period of ninety consecutive (90) days, the other party shall have the right to cancel this Agreement upon notice to the party unable to perform its obligations.
12. **No assignment.** You shall not have the right to assign this Agreement or agree to the transfer of this Agreement by operation of law or otherwise without the prior written consent of TruGreen. This Agreement shall be binding upon, and shall inure to the benefit of, the parties hereto and to any permitted successors and assigns.
13. **Watering, Cultural Practices.** The success of this program depends on proper watering, mowing and cultural practices. Some products used by TruGreen may include label directions requiring the watering of the material after application. If any of these products are used on the property, TruGreen will provide you with watering instructions following the application and you agree to assume such watering responsibility. Climate conditions, soil conditions, plant diseases, plant material, and miscellaneous external factors will impact response to treatment. Results for difficult-to-control diseases will vary depending on environment, culture and agronomic programs used or treatment applied. Treatment for diseases may include additional cost. Consult your TruGreen specialist for details.
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16. **Authorization to provide Service.** TruGreen agrees to furnish labor and materials for purposes of this Agreement and is authorized by you to treat the property at the address shown above. You represent and warrant to TruGreen that you are the owner of said property, or in the event that you are not the owner of the property to which this Agreement applies, you represent and warrant that you have the legal authority to execute and bind the owner of the property to the terms and conditions of this Agreement.
17. **MANDATORY ARBITRATION.** Any claim, dispute or controversy, regarding any contract, tort, statute, or otherwise ("Claim"), arising out of or relating to this agreement or the relationships among the parties hereto shall be resolved by one arbitrator through binding arbitration administered by the American Arbitration Association (AAA), under the AAA Commercial or Consumer, as applicable. Rules in effect at the time the Claim is filed ("AAA Rules"). Copies of the AAA Rules and forms can be located at www.adr.org, or by calling 1-800-778-7879. The arbitrator's decision shall be final, binding, and non-appealable. Judgment upon the award may be entered and enforced in any court having jurisdiction. This clause is made pursuant to a transaction involving interstate commerce and shall be governed by the Federal Arbitration Act. Neither party shall sue the other party other than as provided herein or for enforcement of this clause or of the arbitrator's award; any such suit may be brought only in Federal District Court for the District or, if any such court lacks jurisdiction, in any state court that has jurisdiction. The arbitrator, and not any federal, state, or local court, shall have exclusive authority to resolve any dispute relating to the interpretation, applicability, unconscionability, arbitrability, enforceability or formation of this Agreement including any claim that all or any part of the Agreement is void or voidable. However, the preceding sentence shall not apply to the clause entitled "Class Action Waiver."
18. **CLASS ACTION WAIVER.** Any Claim must be brought in the parties' individual capacity, and not as a plaintiff or class member in any purported class, collective, representative, multiple plaintiffs, or similar proceeding ("Class Action"). The parties expressly waive any ability to maintain any Class Action in any forum. The arbitrator shall not have authority to combine or aggregate similar claims or conduct any Class Action nor make an award to any person or entity not a party to the arbitration. Any claim that all or part of this Class Action Waiver is unenforceable, unconscionable, void, or voidable may be determined only by a court of competent jurisdiction and not by an arbitrator.
19. **THE PARTIES UNDERSTAND THAT THEY WOULD HAVE HAD A RIGHT TO LITIGATE THROUGH A COURT, TO HAVE A JUDGE OR JURY DECIDE THEIR CASE AND TO BE PARTY TO A CLASS OR REPRESENTATIVE ACTION. HOWEVER, THEY UNDERSTAND AND CHOOSE TO HAVE ANY CLAIMS DECIDED INDIVIDUALLY, THROUGH ARBITRATION.**
20. Unless expressly noted otherwise herein, this Agreement and any invoice issued by TruGreen pursuant to the terms hereof, set forth the entire understanding of the parties, and supersede any and all proposals, negotiations, representations and prior agreements relating to the subject matter of this Agreement, written or otherwise, including, without limitation any sales agreement previously executed by the parties. To the extent that any terms set forth in an invoice should conflict with the terms set forth in this Agreement, this Agreement shall control. No terms, conditions, or warranties other than those stated herein or in any invoice issued by TruGreen, and no agreements or understanding, oral or written, in any way purporting to modify these conditions shall be binding on the parties hereto unless hereafter made in writing and signed by authorized representatives of both parties.
21. This customer service Agreement is only valid if accepted by you within 30 days of the date submitted to customer.

By: _____ Date: _____

REPRESENTATIVE/GENERAL MANAGER

Print Name: _____ Date: _____

AUTHORIZED AGENT/CUSTOMER

Customer Signature: _____ Date: _____

AUTHORIZED AGENT/CUSTOMER

SECTION D

SECTION 1

Highland Meadows II

Community Development District

Summary of Invoices

November 1, 2020 to November 30, 2020

Fund	Date	Check No.'s		Amount
General Fund				
	11/5/20	492-494	\$	600.00
	11/12/20	495-499	\$	33,179.61
	11/18/20	500	\$	175.00
	11/25/20	501	\$	1,379.07
			\$	35,333.68

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT ACCT#	SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
11/05/20	00036	10/20/20	AR102020	202010	310-51300	11000	SUPERVISOR MTG 10/20/20 ANDREW RHINEHART	*	200.00	200.00	000492
11/05/20	00066	10/20/20	PM102020	202010	310-51300	11000	SUPERVISOR MTG 10/20/20 PATRICK MARONE	*	200.00	200.00	000493
11/05/20	00034	10/20/20	RH102020	202010	310-51300	11000	SUPERVISOR MTG 10/20/20 RENNIE HEATH	*	200.00	200.00	000494
11/12/20	00048	11/02/20	1771	202010	330-53800	12200	POOL ATTENDANT OCT 20 COMMUNITY WATCH SOLUTIONS, LLC	*	2,480.00	2,480.00	000495
11/12/20	00012	11/05/20	12451	202010	310-51300	45000	INSURANCE ADDITION FY21 EGIS INSURANCE ADVISORS, LLC	*	386.00	386.00	000496
11/12/20	00015	11/01/20	82	202011	310-51300	34000	MANAGEMENT FEES NOV 20	*	2,916.67		
		11/01/20	82	202011	310-51300	35100	INFORMATION TECH NOV 20	*	195.83		
		11/01/20	82	202011	310-51300	31300	DISSEMINATION SVCS NOV 20	*	583.33		
		11/01/20	82	202011	310-51300	51000	OFFICE SUPPLIES NOV 20	*	2.92		
		11/01/20	82	202011	310-51300	42000	POSTAGE NOV 20	*	7.00		
		11/01/20	82	202011	310-51300	42500	COPIES NOV 20	*	.30		
		11/01/20	83	202011	320-53800	12000	FIELD MANAGEMENT NOV 20	*	1,250.00		
							GMS-CENTRAL FL			4,956.05	000497
11/12/20	00040	10/23/20	5913815	202010	310-51300	32300	TRUSTEE FEE FY21 U.S. BANK	*	3,717.38	3,717.38	000498
11/12/20	00076	10/09/20	OS 15711	202009	320-53800	46300	PLANT INSTALLATION SEPT20	*	4,936.45		
		11/01/20	OS 16433	202011	320-53800	46200	LANDSCAPE MAINT NOV 20	*	15,500.00		
		11/02/20	OS 16183	202011	320-53800	47300	IRRIGATION REPAIRS NOV 20	*	1,203.73		
							YELLOWSTONE LANDSCAPE			21,640.18	000499
							HIME HIGH MED II IAGUILAR				

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
11/18/20	00051	10/01/20 83461	202010 310-51300-54000	SPECIAL DISTRICT FEE FY21	*	175.00	
DEPARTMENT OF ECONOMIC OPPORTUNITY							175.00 000500
11/25/20	00067	11/21/20 112120A	202011 300-20700-10000	TXFER OF EXC TAX RCPT A6	*	169.88	
		11/21/20 11212020	202011 300-20700-10000	TXFER EXC TAX RCPTS A5	*	395.18	
		11/21/20 11212020	202011 300-20700-10000	TXFER EXC TAX RCPTS A4B/C	*	214.50	
		11/21/20 11212020	202011 300-20700-10000	TXFER EXC TAX RCPTS S2016	*	138.82	
		11/21/20 11212020	202011 300-20700-10000	TXFER EXC TAX RCPTS S2016	*	237.89	
		11/21/20 11212020	202011 300-20700-10000	TXFER EXC TAX RCP S2014A2	*	132.70	
		11/21/20 11212020	202011 300-20700-10000	TXFER EXC TAX RCPTS S2014	*	90.10	
HIGHLAND MEADOWS II CDD/US BANK							1,379.07 000501
TOTAL FOR BANK A						35,333.68	
TOTAL FOR REGISTER						35,333.68	

SECTION 2

Highland Meadows II
Community Development District

Unaudited Financial Reporting
November 30, 2020



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8	<hr/> <u>Assessment Receipt Schedule</u>

Highland Meadows II
Community Development District
Combined Balance Sheet
November 30, 2020

	<i>General Fund</i>	<i>Debt Service Fund</i>	<i>Capital Projects Fund</i>	<i>Totals Governmental Funds</i>
Assets:				
Cash:				
Operating - Suntrust	\$ 355,911	\$ -	\$ -	\$ 355,911
Prepaid Expenses	\$ 22,303	\$ -	\$ -	\$ 22,303
Deposits	\$ 2,028	\$ -	\$ -	\$ 2,028
Due From General Fund	\$ -	\$ 15,330	\$ -	\$ 15,330
Investments:				
<u>Area 1</u>				
Revenue	\$ -	\$ 5,139	\$ -	\$ 5,139
Reserve	\$ -	\$ 140,000	\$ -	\$ 140,000
<u>Area 2</u>				
Revenue	\$ -	\$ 11,344	\$ -	\$ 11,344
Reserve	\$ -	\$ 55,166	\$ -	\$ 55,166
<u>Area 3</u>				
Revenue	\$ -	\$ 73,133	\$ -	\$ 73,133
Reserve	\$ -	\$ 86,910	\$ -	\$ 86,910
General Redemption	\$ -	\$ 768	\$ -	\$ 768
<u>Area 4</u>				
Revenue	\$ -	\$ 4,337	\$ -	\$ 4,337
Reserve	\$ -	\$ 51,029	\$ -	\$ 51,029
General Redemption	\$ -	\$ 7	\$ -	\$ 7
<u>Area 5</u>				
Revenue	\$ -	\$ 44,475	\$ -	\$ 44,475
Reserve	\$ -	\$ 145,646	\$ -	\$ 145,646
Prepayment	\$ -	\$ 0	\$ -	\$ 0
Construction	\$ -	\$ -	\$ 6	\$ 6
Deposits	\$ -	\$ -	\$ 1,113	\$ 1,113
General	\$ -	\$ 4	\$ -	\$ 4
<u>Area 6</u>				
Revenue	\$ -	\$ 3,016	\$ -	\$ 3,016
Reserve	\$ -	\$ 62,157	\$ -	\$ 62,157
Prepayment	\$ -	\$ 0	\$ -	\$ 0
<u>Area 4Bc</u>				
Revenue	\$ -	\$ 29,445	\$ -	\$ 29,445
Reserve	\$ -	\$ 84,125	\$ -	\$ 84,125
Prepayment	\$ -	\$ 1	\$ -	\$ 1
Construction	\$ -	\$ -	\$ 13	\$ 13
<u>Area 7/7A</u>				
Revenue	\$ -	\$ 4,447	\$ -	\$ 4,447
Reserve	\$ -	\$ 173,241	\$ -	\$ 173,241
Prepayment	\$ -	\$ 320,975	\$ -	\$ 320,975
Interest	\$ -	\$ 684	\$ -	\$ 684
Construction	\$ -	\$ -	\$ 597,835	\$ 597,835
Total Assets	\$ 380,241	\$ 1,311,379	\$ 598,967	\$ 2,290,587
Liabilities:				
Accounts Payable	\$ 800	\$ -	\$ -	\$ 800
Due To Debt Service	\$ 15,330	\$ -	\$ -	\$ 15,330
Total Liabilities	\$ 16,130	\$ -	\$ -	\$ 16,130
Fund Balances:				
Unassigned	\$ 364,111	\$ -	\$ -	\$ 364,111
Assigned for Debt Service	\$ -	\$ 1,311,379	\$ -	\$ 1,311,379
Assigned for Capital Projects	\$ -	\$ -	\$ 598,967	\$ 598,967
Total Fund Balances	\$ 364,111	\$ 1,311,379	\$ 598,967	\$ 2,274,457
Total Liabilities & Fund Balances	\$ 380,241	\$ 1,311,379	\$ 598,967	\$ 2,290,587

Highland Meadows II

Community Development District

General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance For The Period Ending November 30, 2020

	Adopted	Prorated Budget	Actual	
	Budget	Thru 11/30/20	Thru 11/30/20	Variance
Revenues:				
On Roll Assessments	\$ 860,299	\$ 10,681	\$ 10,681	\$ -
Other Income	\$ -	\$ -	\$ 6,828	\$ 6,828
Total Revenues	\$ 860,299	\$ 10,681	\$ 17,509	\$ 6,828
Expenditures:				
<i>General & Administrative:</i>				
Supervisor Fees	\$ 12,000	\$ 2,000	\$ 1,400	\$ 600
Public Official Insurance	\$ 2,416	\$ 2,416	\$ 2,692	\$ (276)
Trustee Services	\$ 25,000	\$ 4,167	\$ 3,717	\$ 449
District Management Fees	\$ 35,000	\$ 5,833	\$ 5,833	\$ (0)
Engineering	\$ 6,000	\$ 1,000	\$ -	\$ 1,000
Dissemination Agent	\$ 7,000	\$ 1,167	\$ 1,167	\$ 0
Arbitrage	\$ 1,800	\$ 300	\$ -	\$ 300
Property Appraiser	\$ 21,514	\$ 3,586	\$ -	\$ 3,586
District Counsel	\$ 25,000	\$ 4,167	\$ -	\$ 4,167
Assessment Administration	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
Audit Fees	\$ 3,685	\$ -	\$ -	\$ -
Travel Per Diem	\$ 500	\$ 83	\$ -	\$ 83
Telephone	\$ 100	\$ 17	\$ -	\$ 17
Postage & Shipping	\$ 1,000	\$ 167	\$ 22	\$ 145
Printing & Binding	\$ 1,000	\$ 167	\$ 0	\$ 166
Office Supplies	\$ 500	\$ 83	\$ 3	\$ 80
Legal Advertising	\$ 7,500	\$ 1,250	\$ -	\$ 1,250
Miscellaneous	\$ 5,000	\$ 833	\$ 265	\$ 568
Website Maintenance	\$ 2,350	\$ 392	\$ 392	\$ 0
Dues, Licenses & Subscriptions	\$ 175	\$ 175	\$ 175	\$ -
Total General & Administrative:	\$ 162,540	\$ 32,802	\$ 20,666	\$ 12,135

Highland Meadows II

Community Development District

General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance For The Period Ending November 30, 2020

	Adopted	Prorated Budget	Actual	
	Budget	Thru 11/30/20	Thru 11/30/20	Variance
<i>Field Expenses</i>				
Field Management	\$ 15,000	\$ 2,500	\$ 2,500	\$ -
General Insurance	\$ 2,725	\$ 2,725	\$ 2,601	\$ 124
Irrigation	\$ 16,000	\$ 2,667	\$ 1,204	\$ 1,463
General Repairs & Maintenance	\$ 5,000	\$ 833	\$ -	\$ 833
Landscape Maintenance	\$ 212,000	\$ 35,333	\$ 31,600	\$ 3,733
Landscape Material & Improvement	\$ 75,230	\$ 12,538	\$ 1,374	\$ 11,164
Fertilization	\$ 36,000	\$ 6,000	\$ -	\$ 6,000
Contingency	\$ 10,000	\$ 1,667	\$ 3,168	\$ (1,501)
Streetlights	\$ 60,000	\$ 10,000	\$ 6,285	\$ 3,715
Sidewalk & Asphalt Maintenance	\$ 6,000	\$ 1,000	\$ -	\$ 1,000
Total Field Expenses:	\$ 437,955	\$ 75,263	\$ 48,731	\$ 26,532
<i>Cabana & Pool Expenses</i>				
Security	\$ 35,000	\$ 5,833	\$ 2,480	\$ 3,353
Contingency	\$ 12,500	\$ 2,083	\$ -	\$ 2,083
Electric	\$ 25,000	\$ 4,167	\$ 4,387	\$ (221)
Internet	\$ 3,000	\$ 500	\$ -	\$ 500
Property & Casualty Insurance	\$ 15,000	\$ 15,000	\$ 12,240	\$ 2,760
Pest Control	\$ 828	\$ 138	\$ -	\$ 138
Amenity Repair & Maintenance	\$ 10,000	\$ 1,667	\$ 900	\$ 767
Swimming Pools	\$ 19,500	\$ 3,250	\$ 1,425	\$ 1,825
Playground Lease	\$ 15,256	\$ 2,543	\$ 2,227	\$ 316
Janitorial - Pool	\$ 17,400	\$ 2,900	\$ 1,450	\$ 1,450
Water & Sewer	\$ 7,500	\$ 1,250	\$ 613	\$ 637
Total Cabana & Pool Expenses	\$ 160,985	\$ 39,331	\$ 25,722	\$ 13,609
Total Expenditures	\$ 761,480	\$ 147,396	\$ 95,119	\$ 52,277
Transfer In (Out)	\$ (98,820)	\$ -	\$ -	\$ -
Total Other Financing Sources (Uses)	\$ (98,820)	\$ -	\$ -	\$ -
Excess Revenues (Expenditures)	\$ (0)		\$ (77,610)	
Fund Balance - Beginning	\$ -		\$ 441,721	
Fund Balance - Ending	\$ (0)		\$ 364,111	

Highland Meadows II
Community Development District
Debt Service Funds

Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending November 30, 2020

Description	Area 1	Area 2	Area 3	Area 4	Area 5	Area 6	Area 4BC	Area 7/7A	Total
Revenues									
<i>Interest Income:</i>									
Revenue	\$ 1	\$ 1	\$ 1	\$ 0	\$ 2	\$ 1	\$ 2	\$ 0	\$ 8
Reserve	\$ 1	\$ 0	\$ 1	\$ 1	\$ 1	\$ 1	\$ 1	\$ 2	\$ 9
Prepayment	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ 0	\$ 1	\$ 5	\$ 7
Capitalized Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1	\$ 1
<i>Assessments:</i>									
Tax Collector	\$ 836	\$ 1,231	\$ 2,207	\$ 1,288	\$ 3,666	\$ 1,576	\$ 1,980	\$ 2,547	\$ 15,330
Prepayments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 317,135	\$ 317,135
Lot Closings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,426	\$ 3,426
Total Revenues	\$ 838	\$ 1,232	\$ 2,209	\$ 1,289	\$ 3,670	\$ 1,577	\$ 1,984	\$ 323,117	\$ 335,916
Expenses									
Transfer Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest - 11/1	\$ 25,494	\$ 34,400	\$ 65,784	\$ 38,278	\$ 109,631	\$ 46,238	\$ 60,244	\$ 120,029	\$ 500,098
Principal - 11/1	\$ 15,000	\$ 25,000	\$ -	\$ -	\$ 70,000	\$ 30,000	\$ 60,000	\$ -	\$ 200,000
Special Call- 11/1	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 20,000	\$ 5,000	\$ 145,000	\$ 530,000	\$ 720,000
Interest - 2/1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Special Call- 2/1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest - 5/1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Principal - 5/1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Special Call- 5/1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest - 8/1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Special Call - 8/1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenses	\$ 45,494	\$ 64,400	\$ 70,784	\$ 43,278	\$ 199,631	\$ 81,238	\$ 265,244	\$ 650,029	\$ 1,420,098
Excess Revenues (Expenses)	\$ (44,656)	\$ (63,168)	\$ (68,575)	\$ (41,989)	\$ (195,962)	\$ (79,660)	\$ (263,260)	\$ (326,912)	\$ (1,084,182)
Beginning Fund Balance	\$ 190,631	\$ 130,908	\$ 231,593	\$ 98,650	\$ 389,752	\$ 146,409	\$ 378,811	\$ 828,807	\$ 2,395,561
Ending Fund Balance	\$ 145,975	\$ 67,741	\$ 163,018	\$ 56,660	\$ 193,791	\$ 66,749	\$ 115,551	\$ 501,895	\$ 1,311,379

Highland Meadows II
Community Development District
Month to Month

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
Revenues:													
On Roll Assessments	\$ -	\$ 10,681	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,681
Other Income	\$ 6,828	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,828
Total Revenues	\$ 6,828	\$ 10,681	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,509
Expenditures:													
General & Administrative:													
Supervisor Fees	\$ 600	\$ 800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,400
Public Official Insurance	\$ 2,692	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,692
Trustee Services	\$ 3,717	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,717
District Management Fees	\$ 2,917	\$ 2,917	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,833
Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dissemination Agent	\$ 583	\$ 583	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,167
Bank Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Arbitrage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Property Appraiser	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
District Counsel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Assessment Administration	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Audit Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Travel Per Diem	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Telephone	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Postage & Shipping	\$ 15	\$ 7	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22
Printing & Binding	\$ -	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0
Office Supplies	\$ 0	\$ 3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3
Legal Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	\$ -	\$ 265	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 265
Website Maintenance	\$ 196	\$ 196	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 392
Dues, Licenses & Subscriptions	\$ 175	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 175
Total General & Administrative:	\$ 15,895	\$ 4,771	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,666

Highland Meadows II
Community Development District
Month to Month

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
<u>Field Expenses</u>													
Field Management	\$ 1,250	\$ 1,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500
General Insurance	\$ 2,601	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,601
Irrigation	\$ -	\$ 1,204	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,204
General Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Landscape Maintenance	\$ 16,100	\$ 15,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,600
Landscape Material & Improvement	\$ 1,374	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,374
Fertilization	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency Field	\$ 3,168	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,168
Streetlights	\$ 2,845	\$ 3,440	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,285
Sidewalk & Asphalt Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Field Expenses:	\$ 27,338	\$ 21,393	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 48,731
<u>Cabana & Pool Expenses</u>													
Security	\$ 2,480	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,480
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Electric	\$ 2,058	\$ 2,329	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,387
Internet	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Property & Casualty Insurance	\$ 12,240	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,240
Pest Control	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Amenity Repair & Maintenance	\$ 900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900
Swimming Pools	\$ 1,425	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,425
Playground Lease	\$ 1,113	\$ 1,113	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,227
Janitorial - Pool	\$ 1,450	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,450
Water & Sewer	\$ 263	\$ 349	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 613
Total Cabana & Pool Expenses	\$ 21,930	\$ 3,791	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,722
Total Expenditures	\$ 65,163	\$ 29,956	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 95,119
Excess Revenues (Expenditures)	\$ (58,335)	\$ (19,275)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (77,610)

Highland Meadows II
Community Development District
Capital Projects Funds
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending November 30, 2020

Description	Area 1	Area 2	Area 3	Area 4	Area 5	Area 6	Area 4BC	Area 7/7A	Total
Revenues									
<i>Interest Income:</i>									
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	7 \$	7
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	7 \$	7
Expenses									
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	253,550 \$	253,550
Total Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	253,550 \$	253,550
Excess Revenues (Expenses)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	(253,543) \$	(253,543)
Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ 1,119	\$ -	\$ 13	\$ 851,379	\$ 852,510
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ 1,119	\$ -	\$ 13	\$ 597,835	\$ 598,967

Highland Meadows II
Community Development District
 Assessment Receipts - Fiscal Year 2021

Gross Assessments	\$ 915,840.66	\$ 71,665.02	\$ 105,553.44	\$ 189,219.51	\$ 110,417.02	\$ 169,751.34	\$ 314,322.47	\$ 135,122.40	\$ 218,400.00	\$ 2,230,291.86
Net Assessments	\$ 860,890.22	\$ 67,365.12	\$ 99,220.23	\$ 177,866.34	\$ 103,792.00	\$ 159,566.26	\$ 295,463.12	\$ 127,015.06	\$ 205,296.00	\$ 2,096,474.35
	41.06%	3.21%	4.73%	8.48%	4.95%	7.61%	14.09%	6.06%	9.79%	100.00%

Date Received	Gross Assessments Received	Discounts/ Penalties	Commissions Paid	Interest Income	Net Amount Received	General Fund	021		022		023		024		027		025		026		028		Total
							Series 2014 Area 1 (2A)	Series 2014 Area 2 (2B)	Series 2016 Phase 3	Series 2016 4A	Series 2017 4B/C	Series 2017 5A and 5B	Series 2017 Area 6 and 6A	Series 2019 Area 7 and 7A									
11/16/20	\$ 1,704.03	\$ -	\$ 34.08	\$ -	\$ 1,669.95	\$ 685.74	\$ -	\$ -	\$ 53.66	\$ 79.03	\$ 141.68	\$ 82.68	\$ 127.10	\$ -	\$ 235.35	\$ 101.17	\$ -	\$ -	\$ -	\$ 163.53	\$ -	\$ 1,669.95	
11/19/20	\$ 2,924.28	\$ -	\$ 58.49	\$ -	\$ 2,865.79	\$ 1,176.80	\$ -	\$ 92.09	\$ 135.63	\$ 243.14	\$ 141.88	\$ 218.12	\$ 403.89	\$ -	\$ 173.62	\$ 280.63	\$ -	\$ -	\$ -	\$ 280.63	\$ -	\$ 2,865.79	
11/23/20	\$ 21,913.60	\$ -	\$ 438.27	\$ -	\$ 21,475.33	\$ 8,818.57	\$ -	\$ 690.06	\$ 1,016.37	\$ 1,821.98	\$ 1,063.20	\$ 1,634.52	\$ 3,026.59	\$ -	\$ 1,301.08	\$ 2,102.96	\$ -	\$ -	\$ -	\$ 2,102.96	\$ -	\$ 21,475.33	
Totals	\$ 26,541.91	\$ -	\$ 530.84	\$ -	\$ 26,011.07	\$ 10,681.11	\$ -	\$ 835.80	\$ 1,231.03	\$ 2,206.80	\$ 1,287.75	\$ 1,979.75	\$ 3,665.83	\$ -	\$ 1,575.88	\$ 2,547.12	\$ -	\$ -	\$ -	\$ 2,547.12	\$ -	\$ 26,011.07	